

May 2023

## Fact sheet

# Post 2015 mineral claim (transfer) validation process - Lightning Ridge Mineral Claims District

### Who is this fact sheet for?

Follow the steps in this fact sheet if your mineral claim:

- is located in the Lightning Ridge Mineral Claims District, and
- was originally granted after 2015 and was **transferred** to you after 2015, and
- you have received a letter from the Department confirming that your mineral claim is **invalid**.

**All activity on the mineral claim must cease** until you have completed the process set out in this fact sheet and you are granted a mineral claim.

If your mineral claim was not the subject of a transfer but was originally granted between 1 January 2015 and 14 February 2023, see instead *Fact Sheet: Post 2015 mineral claim (**grant**) validation process - Lightning Ridge Mineral Claims District*.

The information in this fact sheet is not intended to provide legal advice and is general in nature.

### Why is this process required?

The Department has identified that some mineral claims granted between 1 January 2015 and 14 February 2023 are invalid.

### What do I need to do?

If you want a mineral claim, you must follow a two-stage process to **apply for a new mineral claim**.

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## Stage 1

1. Mark out claim area:
  - a. Seek a permit to enter via application form SST4 – application for permit to enter if you don't otherwise have permission to enter the land you wish to make an application over.
  - b. Mark out the proposed mineral claim area, or if it is already marked out, take photographs of the proposed mineral claim area; and
  - c. Install a new notice on the marked-out mineral claim setting out your name and address and the date you marked out (or remarked out) the proposed mineral claim area and photograph it.

2. Complete Form LR21. Form LR21 is a **notice of your intention to apply for a mineral claim**. Take a copy of completed form LR21 as you will need to include with your mineral claim application.
  3. Serve the completed Form LR21 and the map (as required by Form LR21) on the landholder/s by mail, by delivering it in person or to their address or by any other compliant means for the purposes of section 383 of the Mining Act.
  4. Fill out Form LR2A “**Application for a mineral claim within the Lightning Ridge Mineral Claims District**”.
  5. Attend the Lightning Ridge Office with the following:
    - a. your photographs of the new notice and the marked out claim area (see step 1);
    - b. LR21 Form and Map sent to the landholder/s (see step 3);
    - c. Form LR2A (see step 4); and
    - d. your proof of identity documents for verification by staff.
  6. Generally, you will not be required to pay any new fees for this application, although staff may advise that you need to pay a small amount to cover any CPI increase in the standard compensation that was paid to the landholder.
  7. Staff will review your application and advise you if any documents or information are missing.
  8. Before leaving the Lightning Ridge Office, you will be given a copy of:
    - a. Form LR23 “**Notice of Your Intention to Exercise Rights under the Mineral Claim**”; and
    - b. Form LR2B. Form LR2B provides evidence that you have given the landholder/s notice of your intention to exercise rights under the mineral claim.
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## Stage 2

9. Complete and send Form LR23 and a map (as required by Form LR23) to the landholder/s by registered post.
10. You must obtain a copy of the receipt from the post office showing you posted the Form LR23 and map to the landholder/s.
11. You must then wait until:
  - a. You obtain confirmation that the Form LR23 and Map have been delivered to the landholder by either a signature of delivery notification; or
  - b. At least seven (7) working days has lapsed since you posted the documents.
12. Complete Form LR2B then provide to us the:
  - a. Completed Form LR23
  - b. Completed Form LR2B
  - c. Postage receipt proving you posted Form LR23 and a map, if applicable, the delivery receipt.

**Note** - Unless a delivery receipt is obtained, the Department will only progress your application seven (7) working days after the documents (Form LR23 and map) have been posted to the landholder.

## Do I need to pay fees or levies?

If any additional payments are necessary, they can be paid at the office or by phone.

## What happens next

You will be notified once the Department has determined your application. A mineral claim certificate and tags will be given to you if your application is granted.

## More information

If you require assistance or more information, please contact:

Mining, Exploration and Geoscience Small-Scale Titles Team

Phone: +61 2 4063 6900

[sstproject@regional.nsw.gov.au](mailto:sstproject@regional.nsw.gov.au)

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