December 2022

Application for a permit to enter land for purposes of a small-scale title within the White Cliffs Mineral Claims District

# *Form SST4-WC Mining Act 1992*

# Lodgement information

For help with lodging this application or more information about small-scale titles in New South Wales, contact:

**Mining, Exploration and Geoscience**

**Small-Scale Titles Team**

**Phone +61 2 6820 5200**

**Fax +61 2 6829 0825**

[whitecliffs@regional.nsw.gov.au](mailto:whitecliffs@regional.nsw.gov.au)

Note

* any reference to the '**Department**' in this form refers to **Regional NSW**

How to submit this form

Applications within White Cliffs Mineral Claims District

* **By email:** Send an electronic copy of your form, including any attachments, to [whitecliffs@regional.nsw.gov.au](mailto:whitecliffs@regional.nsw.gov.au)
* **By mail:** Mail your form, including any attachments, to Mining, Exploration & Geoscience, Title Assessments, PO Box 314, Lightning Ridge NSW 2834
* **By fax:** Fax your form, including any attachments to +61 2 6829 0825
* **In-person:** Submit your form, including any attachments, at the Department Office, 41 Opal Street, Lightning Ridge, New South Wales.

Office hours are 9.30 am to 1.00 pm and 2.00 to 4.00 pm on Monday through Thursday, and 9.30 am to 1.00 pm on Friday.

**© State of New South Wales through Regional NSW** **2022**. The information contained in this publication is based on knowledge and understanding at the time of writing December 2022. However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Regional NSW or the user’s independent adviser.

**Privacy statement**

This information is collected by the Department for the purposes of assessing an application for an authorisation or an application associated with an authority as required by the *Mining Act 1992* or Mining Regulation 2016.

This information may also be used by the Department to comply with its public register and record-keeping requirements under the *Mining Act 1992* and Mining Regulation 2016, to confirm applicant details in the event that subsequent applications are made and to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, your personal information will not be disclosed to third parties unless the disclosure is directly related to the purpose for which the information was collected, and the Department has no reason to believe you would object to the disclosure, or you are reasonably likely to have been aware, or have been made aware, that information of that kind is usually disclosed to that other person or body, or the Department believes on reasonable grounds that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of the individual concerned or another person.

You may apply to the Department to access and correct any personal information the Department holds about you if that information is inaccurate, incomplete, not relevant or out of date.

# When to use this form

**This form is to be completed by individuals and companies applying for a permit to enter land within the White Cliffs Mineral Claims District. A permit to enter is for the purposes of:**

**• inspecting or marking out a proposed mineral claim;**

**• inspecting an opal prospecting block; or,**

**• to comply with the conditions of a mineral claim or opal prospecting licence.**

The permit authorises the applicant to enter the specific area of land only as required for the permit.

This form has been prepared in accordance with the requirements of [s254](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.254) of the *Mining Act 1992* and the Mining Regulation 2016.

If there is insufficient room in any fields, please provide the information as an attachment.

# Important notes

Accompanying documentation

This application requires the proposed mineral claim holder(s) to provide a proof of identity document such as a valid driver's licence. The proof of identity document must include your name, date of birth, address, photograph and signature. If any details on your proof of identity document do not match the details provided in this form (e.g. address), then an explanation is to be provided.

Agents

If this application is lodged by an agent on behalf of the applicant(s), the Department will require written confirmation of the authority under which the agent operates and any limits of that authority. The agent must complete the declaration at the end of this form and supply written evidence of their appointment ([cl97](https://legislation.nsw.gov.au/view/html/inforce/current/sl-2016-0498#sec.97) of the Mining Regulation 2016).

Next steps

Once your application has been received, it will be considered and may be granted or refused by the Secretary. The Department will notify you in writing of the outcome of your application.

1. Applicant(s) details

Note: To be eligible to hold a small-scale title, you must be a person 18 years of age or older, or a company eligible to undertake business in New South Wales.

|  |  |  |
| --- | --- | --- |
| 1st Applicant details | | |
| Name or company name | Proof of identity document (e.g. valid driver's licence) is attached. | |
| Date of birth (if a person) |  | |
| Australian Company Number (if company is applying) | ASIC Certificate of Registration of a Company is attached (for new companies only) | |
| Name(s) of all company director(s) (if company applying) |  | |
| Contact person (if company applying) | Proof of identity document (e.g. valid driver's licence) is attached. | |
| Contact phone |  | |
| Contact email |  | |
| Street address (Registered street address for a company) |  | |
| Postal address | Same as above | |
|  | |
| My preferred contact method1 | Email | Mail |

1Note: The Department's preference is for email communication to customers

|  |  |  |
| --- | --- | --- |
| 2nd Applicant details | | |
| Name or company name | Proof of identity documents (e.g. valid driver's licence) is attached. | |
| Date of birth (if a person) |  | |
| Australian Company Number (if company applying) | ASIC Certificate of Registration of a Company is attached (for new companies only) | |
| Name(s) of all company director(s) (if company applying) |  | |
| Contact person (if company applying) | Proof of identity document (e.g. valid driver's licence) is attached | |
| Contact phone |  | |
| Contact email |  | |
| Street address (Registered street address for a company) |  | |
| Postal address | Same as above | |
|  | |
| My preferred contact method1 | Email | Mail |

1Note: The Department's preference is for email communication to customers

Additional permit to enter holders

If there are more than two holders of the permit to enter, please provide their names and contact details as an attachment. The attachment must include all the names and contact information requested in the applicant table above.

I have attached an additional permit to enter holders.

1. Land description
   1. Nominate the most relevant land description for which the Permit to Enter is sought

Please nominate relevant land description categories and fill in the appropriate details:

|  |
| --- |
| Land Description |
| Property Name: |
| Opal field name: |
| Gemville Opal Prospecting Area, Opal Prospecting Block Number(s): |
| White Cliffs Opal Prospecting Area, Opal Prospecting Block Number(s): |
| Mineral claim (expired or pended) number: |
| Opal Prospecting Licence (expired or pended) number: |

* 1. Land area

Note: A Permit to Enter cannot be granted over any land if it is within the prescribed distance of several areas as defined under [s254](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.254) of the *Mining Act 1992,* including:

* On or within 200m of a dwelling-house that is the principal place of residence of the person occupying it
* On or within 200m of a woolshed or shearing shed that is in use as such
* On or within 50m of a garden, or
* On which is situated any significant improvement (including but not limited to dams and stock tanks) other than an improvement constructed or used for ancillary mining activities only

Please tick below to confirm that you are not seeking a permit to enter within the prescribed distance of the land areas listed above:

Yes

1. Purposes for which permit is sought

Please nominate the purpose(s) for which a permit to enter is sought:

|  |
| --- |
| Purpose |
| Inspect a proposed mineral claim |
| Mark out a proposed mineral claim |
| Inspect an opal prospecting block |
| Comply with the conditions of a mineral claim or opal prospecting licence |

1. Period for which permit is sought

Note: A Permit to Enter is granted for 28 days.

Please nominate the preferred commencement date of the permit:

|  |
| --- |
| Commencement Date |
| The same date that the permit is granted |
| Permit period commencing on (dd/mm/yyyy): |

1. Checklist of items to be included in this application

Note: The two checklists below are to be completed by the applicant before signing the declaration.

|  |  |  |
| --- | --- | --- |
| Mandatory items to be attached to the application | Yes | Reference |
| Proof of identity document (e.g. valid driver's licence) |  | Question 1 |

|  |  |  |  |
| --- | --- | --- | --- |
| Items to be attached to the application if applicable | Yes | N/A | Reference |
| For companies, ASIC Certificate of Registration, if not already provided |  |  | Question 1 |
| Additional applicant's details and proof of identity document (e.g. valid driver's licence) |  |  | Question 1 |
| Additional applicant's declaration |  |  | Question 6.1 |
| For agents, written evidence of appointment and proof of identity document (e.g. valid driver's licence) |  |  | Question 6.2 |

1. Declaration

This form must be signed by the applicant(s) (in the case of a company, a duly authorised officer) or an agent authorised to act on behalf of the applicant(s).

* 1. Applicant(s) (individual or company)

Each applicant (or authorised agent of a company) must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand under the Crimes Act 1900 NSW [Part 5A](https://legislation.nsw.gov.au/view/html/inforce/current/act-1900-040#pt.5A), that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section [378C](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.378C), any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* (For companies only) I declare that I am authorised to complete and lodge this application

|  |  |
| --- | --- |
| 1st Applicant details | |
| Name or company name |  |
| Contact person and their position (for companies only) |  |
| Date |  |
| Signature | 1st Applications Signature |

|  |  |
| --- | --- |
| 2nd Applicant details | |
| Name or company name |  |
| Contact person and their position (for companies only) |  |
| Date |  |
| Signature | 1st Applications Signature |

Additional permit to enter holders

If there are more than two holders of the permit to enter, please provide their signed declaration as an attachment. The attachment must be a copy of this page that the additional applicant has filled in their name, date, and signed.

I have attached a signed declaration for an additional permit to enter holders.

* 1. Agent authorised to act for applicant(s) (if applicable)

Note: As the permit to enter holder, you can appointan agent if desired. An agent can lodge an application on your behalf. You will need to provide written notice that you have appointed a person as your agent.

The authorised agent must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand under the Crimes Act 1900 NSW [Part 5A](https://legislation.nsw.gov.au/view/html/inforce/current/act-1900-040#pt.5A), that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section [378C](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.378C), any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* I declare that I am authorised to complete and lodge this application

|  |  |  |
| --- | --- | --- |
| Agent details | | |
| Name | Proof of identity document (e.g. valid driver's licence) is attached. | |
| Contact phone |  | |
| Contact email |  | |
| Street address |  | |
| Postal address | Same as above | |
| My preferred contact method1 | Email | Mail |
| Evidence of appointment as an agent | I have attached a written notice by the applicant of my appointment as their agent | |
| Date |  | |
| Signature | Agent Signature | |

1Note: The Department's preference is for email communication to customers

# Office use only

|  |  |
| --- | --- |
| Application received | |
| Time: | Date: |
| Officers name: | |
| Signature:  Agent Signature | |
| Application granted | |
| Permit to Enter number: | |
| Date: | |
| Officers Name: | |
| Signature:  Agent Signature | |

Document control

Approved by: Executive Director, Assessments and Systems under delegation from the Minister administering the *Mining Act 1992*.

CM9 Reference: RDOC22/246063

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| --- | --- | --- |
| Amendment schedule | | |
| **Date** | **Version #** | **Amendment** |
| December 2022 | 1.0 | The Department created a new form. The document reflects Departmental branding and references. |